

# MULTI-LAKES Email System

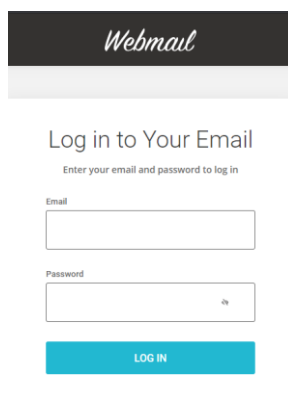
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There are three different methods to access the MULTI-LAKES Mail system.

- 1) Webmail
- 2) From an Email program installed on your computer.
- 3) From your phone

## Webmail Access (First time access should be done via Webmail)

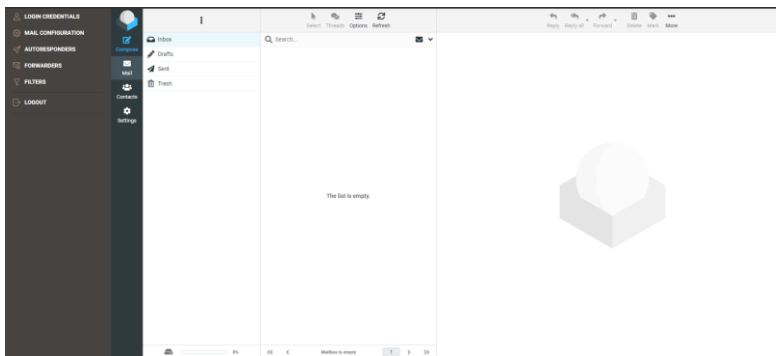
The webmail access is: <https://multilakes.com/webmail/>



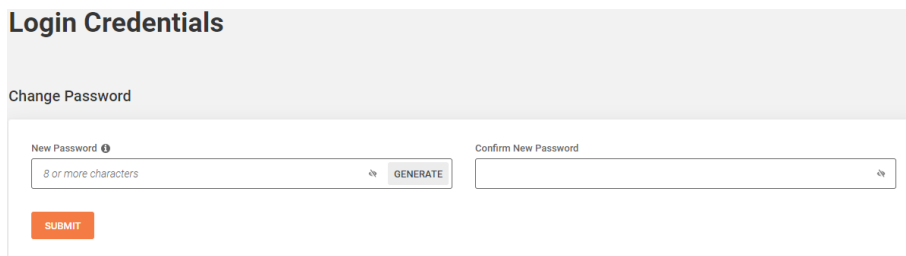
The image shows a webmail login interface. At the top, there is a dark header with the word "Webmail" in a white, cursive font. Below the header, the text "Log in to Your Email" is centered, followed by the instruction "Enter your email and password to log in". There are two input fields: one for "Email" and one for "Password". Below the password field is a blue button labeled "LOG IN".

Your Email address and password should be already assigned to you, please contact webmaster if you do not have it.

You can change your password to whatever you like. Please remember passwords ARE Case-Sensitive.

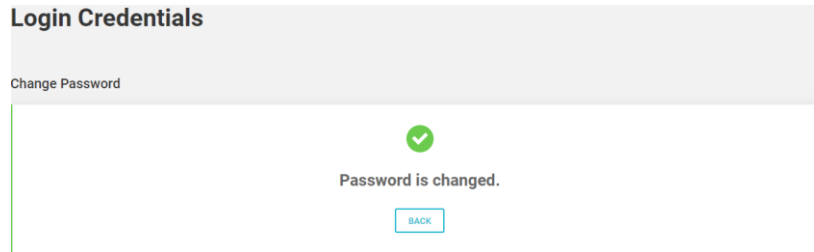


Upper left: "Login Credentials" gives you the following screen:



The image shows a "Login Credentials" screen. At the top, there is a header with the text "Login Credentials". Below the header, there is a section titled "Change Password". There are two input fields: "New Password" and "Confirm New Password". The "New Password" field has a placeholder text "8 or more characters" and a "GENERATE" button. Below the input fields is a red "SUBMIT" button.

Please enter in your desired password, then retype in the second field and click "Submit."



## Outlook Client and Cell phone access

If you wish to have folders on your Multi-Lakes Email account, you must create them on the server (Via Webmail)  
Please ask if you need help with this.

Auto-config is installed and working for the Multi-Lakes accounts, so you should be able to simply add an account, enter your email address, and then your password and it should configure for you correctly. However, if prompted to specify an Email type it would be Other, IMAP.

If you need to manually configure, here are the settings that are known to be working:

Username: *yourusername@multilakes.com*

Password: Use the email password provided.

(If you do not already have a username and password, please contact [webmaster@multilakes.com](mailto:webmaster@multilakes.com))

### EMAIL CONFIGURATION

Incoming Server: **giowm1227.siteground.biz**

IMAP Port: 993

SSL/TLS

Outgoing Server: **giowm1227.siteground.biz**

SMTP Port: 465

SSL/TLS

Please contact [webmaster@multilakes.com](mailto:webmaster@multilakes.com) if there are any problems.